



# Starting and Running a Nonprofit Organization

*Joan M. Hummel*

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## **Starting and Running a Nonprofit Organization** Joan M. Hummel

*Starting and Running a Nonprofit Organization* is a book for people who are forming new nonprofits; thinking about converting an informal, grassroots group into tax-exempt status; reorganizing an existing agency; or currently managing a nonprofit. It provides practical and basic how-to information on legal, tax, organizational, and other issues particular to nonprofits. This one-of-a-kind resource has been an invaluable guide to nonprofit management for more than fifteen years. Its unique, compact format provides all of the necessary information in an easy-to-understand style.

The long-awaited revised edition retains all of the useful features of the original, adding important new insights and strategies for the challenges of today's nonprofit operating climate. The book describes, step-by-step, all of the phases of creating and operating a new nonprofit, including incorporation, establishing a board of directors, writing bylaws, obtaining tax-exempt status, creating a strategic plan, budgeting and grant seeking, understanding accounting principles, managing human resources, and creating a community relations plan. The information provided is specific enough to be immediately useful, yet can be generalized to any nonprofit practitioner in any state. Handy checklists and worksheets, as well as a list of sources for assistance and management development and a bibliography on nonprofit management, make *Starting and Running a Nonprofit Organization* a valuable and unique resource.

The Center for Nonprofit Management is a department of the Graduate School of Business at the University of St. Thomas in Minneapolis and St. Paul. It provides training and guidance in all aspects of the nonprofit sector to existing organizations as well as individuals or groups who are seeking help in starting a nonprofit.

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